



RISK ASSESSMENT FOR: September 2021		
Establishment: Victoria Dock Primary	Assessment by: A Saunders	Date: Sept 21 Dec 21 Jan 22

What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Action by who?	Action by when?	Done
<p>Existing measure in place to:</p> <p>Minimise contact between individuals and maintain social distancing wherever possible.</p>	<p>Staff, pupils</p> <p>Exposure to virus through coughing, sneezing, physical contact</p> <p>The risk of spreading the virus more widely if larger groups of pupils come into contact with each other.</p>	<ul style="list-style-type: none"> Class bubbles will no longer exist. Assemblies, communal gatherings and mixing of classes will commence. Should a sustained outbreak of 5 positive cases within a class the school will follow the following Outbreak Management Plan: <ul style="list-style-type: none"> PHE will be contacted for guidance and advice which may involve an Enhanced Response Package NHS test and trace may request information from the school regarding close contacts Face coverings for staff and parents in communal areas may be reintroduced for a fixed period of time. For a fixed period of time “bubbles” may be reintroduced to combat an outbreak but this will be on advice of PHE and will not be a school decision in the first instance. Desks may be positioned so that pupils are all facing forwards where possible. Children may 	<p>Communicate this information clearly with parents and staff – letter for parents.</p>	<p>AS</p> <p>AS</p> <p>AS</p>	<p>Sept 2021</p> <p>As required</p> <p>Sept 2021</p>	

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		<p>change seats however.</p> <ul style="list-style-type: none"> • Staggered start and end times will cease and the normal school times will be reintroduced. The one way system will continue to be in place. • Playtimes and lunch times will be separated into key stages. • School meals will be eaten in the school hall. • Appropriate signage regarding good hygiene will remain in place 	<p>Existing signage will remain in place and children returning to school will have this explained to them. All classrooms will also have additional signage if they have not been in use.</p>	AS	By Sept 21	
<p>Existing measure in place to:</p> <p>Maintain social distancing with staff</p>	<p>Staff, pupils</p> <p>Exposure to virus through coughing, sneezing, physical contact, shared equipment or resources</p>	<ul style="list-style-type: none"> • From July 18th 2021 social distancing measures have been removed and there will no longer be a requirement for this. • Staff can operate across different bubbles and if double vaccinated will not be required to self isolate unless contacted by NHS test and trace. • Pupils no longer need to self isolate. If contacted by NHS Test and Trace as a close contact they will be advised to take a PCR test and if this is positive children will self isolate as required. • Should an outbreak of 5 positive cases within a class occur, then the school will follow its Outbreak Management Plan. 		<p>AS</p> <p>C/AS</p> <p>AS</p>	<p>Sept 2021</p> <p>By Sep 21</p> <p>WC 13.7.20</p>	

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	The risk of spreading the virus is greater if social distancing of 2m is not maintained	<ul style="list-style-type: none"> Hand sanitizer available at school reception entrance for all visitors 	Re-order sufficient stocks for whole school			
Contamination of equipment or resources	Staff, pupils Exposure to virus through contaminated equipment or resources	<ul style="list-style-type: none"> In Early Years specific equipment will be cleaned as requested as part of good hygiene practices. IPads and computers will be wiped after usage as continued good hygiene controls Sharing of equipment will be minimised if possible but will not be mandatory Stocks of disinfectant and cleaning products monitored weekly to maintain appropriate levels Reading books will be distributed as normal but classes may introduce systems for changing books on specific days Additional hours for cleaning staff, including provision for cleaning during the school day Children will continue to come to school in their PE kits in Ks1. If PE is indoors children will come in their indoor kit and a tracksuit on top which will be removed. 	Letter to parents	AS AS	Sept 2021 Sept 2021	
Existing Measure in place to: Prevent spread of	Staff, pupils Risk of spreading	<ul style="list-style-type: none"> All pupils / staff sanitise hands for 20 seconds regularly on arrival to school, before and after eating, before filling water bottles, after sneezing or coughing and at regular times 	Handwashing routine established for each class and clearly displayed for all to see. Messages given in assembly.	AS	By Sep 2020	

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		<p>pupils with symptoms. (Fluid-resistant surgical mask)</p> <ul style="list-style-type: none"> Everyone who has been in contact with the person who has shown symptoms must wash their hands thoroughly for 20 seconds. Parents are contacted promptly to collect pupils with symptoms. Pupils with symptoms must be sent home. Additional training provided on the use of PPE 	<p>sent home</p> <ul style="list-style-type: none"> Staff / pupils should access testing promptly and inform school of results if positive or negative. Where the child, young person or staff member tests positive they must self isolate for 7 days if 2 negative LFT tests or 10 days if not. Inform LH team and PHE, Trust for guidance should Outbreak Management Plan be required due to 5 or more cases in one class 	<p>AS</p> <p>AS</p>	<p>Sept 2021</p>	
<p>Existing measures in place to:</p> <p>Minimise contact with individuals who are unwell, have symptoms or live with someone with symptoms.</p>	<p>Pupils / Staff / Families</p> <p>High risk of infection if exposed</p>	<ul style="list-style-type: none"> Staff, pupils or visitors must not come into school if they have symptoms of COVID-19 or have tested positive in the last 7 DAYS. Children/ Staff displaying symptoms to be advised to obtain a PCR test and to engage with NHS Test and Trace 	<p>AS to advise parents through letter</p> <p>AS Advise as needed and contact Local Health Team or PHE to support.</p>	AS	Sept 2021	
<p>Existing measure in place to:</p> <p>Manage confirmed cases of COVID-19 in school community</p>	<p>Staff, pupils, families</p> <p>High risk of transmitting and spreading virus</p>	<ul style="list-style-type: none"> Responsibility for close contacts will be that of NHS Test and Trace in the case of a reported positive case. As of August 16th 2021 – pupils who have been in contact with a positive case will not be required to self isolate and should continue to attend school as normal but may be contacted by NHS T & T and advised to book a PCR test. 	<ul style="list-style-type: none"> Inform all parents of new arrangements Act on advice from local health protection team if 5 or more cases are confirmed and implement Outbreak 	AS	<p>From Sept 2021</p> <p>As need</p>	

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		<p>If this returns a positive result, child or staff member must then isolate as advised.</p> <ul style="list-style-type: none"> Staff who have been double vaccinated will also not need to isolate unless they have been contacted by T&T 	Management Plan if advised.		arises	
<p>Existing measures in place to manage:</p> <p>Exposure to virus when managing intimate care needs / first aid of pupils</p>	<p>Staff</p> <p>Risk of infection due to exposure to bodily fluids or physical contact</p>	<ul style="list-style-type: none"> Identified room(s) for managing intimate care / first aid PPE provided for staff when managing intimate care / first aid needs. (Fluid resistant surgical mask, disposable gloves, disposable apron). If there is a risk of splashing to the eyes from coughing, spitting or vomiting then eye protection should also be worn). Daily checks of room and equipment in place to maintain hygiene and supply of PPE Waste and used PPE is disposed of daily Additional training provided on the use of PPE 	Remind all staff	AS/JG	Sept 2020	
<p>Existing measures in place for:</p> <p>Supporting pupils with SEND or behaviour issues (eg: spitting, restraining etc...)</p>	<p>Staff / pupils</p> <p>Risk of infection due to exposure to bodily fluids or physical contact</p>	<ul style="list-style-type: none"> Potential pupils identified in school and personalised risk assessment / handling plan in place, including provision of PPE for staff if appropriate. 	<ul style="list-style-type: none"> Specific plans in place for children discussed with SB Specialists, therapists, clinicians and other support staff for pupils with SEND can be used. 	AS LT	By 6.9.21 Ongoing	
High risk staff / pupils	Clinically extremely vulnerable staff / pupils with pre-existing medical	<ul style="list-style-type: none"> Identify staff / pupils who are clinically extremely vulnerable / clinically vulnerable 	<ul style="list-style-type: none"> Monitor and make decisions based on any emerging needs within school following guidance from PHE. 	AS	Ongoing	

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	<p>conditions.</p> <p>Clinically vulnerable staff / pupils</p> <p>Higher risk of complications from the virus</p>					
Lifts	<p>Staff / pupils</p> <p>Risk of exposure in confined spaces</p>	<ul style="list-style-type: none"> • Only one person uses a lift at a time • Ensure regular cleaning including controls / buttons 	NA	AS		
Deliveries	<p>Staff</p> <p>Risk of exposure to virus through deliveries</p>	<ul style="list-style-type: none"> • All deliveries to specified location • Screens in place to ensure social distancing with delivery drivers • 	Re-do signage	AS	By Sept 2020	
Transport to school	<p>Pupils</p> <p>Risk of exposure for pupils travelling on mini buses / school buses / public transport</p>	<ul style="list-style-type: none"> - Parents / pupils encouraged to walk or cycle if possible <p>Dedicated school transport:</p> <ul style="list-style-type: none"> - Where possible, group pupils on transport to reflect the bubbles in school - Encourage hand sanitizer and distancing where possible. - Ensure social distancing arrangement for bus queues - Encourage face masks for over 11s if pupils are likely to come into contact with pupils from other bubbles - Transport plan written in consultation with LA 	<p>NA</p> <p>Potential impact on families using public transport to get to school to be ascertained and support given by school where needed</p>	KT		

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		and transport providers to minimise risks Wider public transport: - Transport plan written in consultation with LA and transport providers to minimise risks				
Educational Visits	Staff / Pupils Wider risk of exposure to virus	<ul style="list-style-type: none"> Overnight educational visits will be reintroduced. 	Appropriate risk assessments and forms to be completed and written consent for all children	AS	Sept 2021	
Sport, PE and extra-curricular provision	Staff / Pupils Wider risk of exposure to virus	<ul style="list-style-type: none"> All clubs to resume from September 2021 Children to come for PE in PE clothing in Ks1 Individual risk assessments completed for all extra curricular clubs to include a consideration of COVID-19 protective measures where appropriate 	<ul style="list-style-type: none"> Inform staff and parents 	AS	Sept 2021	
Emergency evacuation	Staff / Pupils Increased risk of exposure during emergency evacuations	<ul style="list-style-type: none"> Revised emergency evacuation plans in place for each setting, including assembly points with social distancing arrangements. 	Complete by end of September 2021	AS/DS	Termly	
Christmas plays	Spreading of virus	<ul style="list-style-type: none"> Parents to wear masks Performances in blue hall with windows and doors open 1 parent per child only Additional performances to spread out Parents advised to LFT before coming Parents not to come if symptomatic. 	Review just before performances in case of any outbreaks/ further announcements.	AS	Dec 7th	

Risk assessment to be regularly reviewed throughout this during this situation or if additional year groups return